

**JOB ANNOUNCEMENT
FOR
DIRECTOR OF PREVENTION SERVICES**

Description: AIDS Outreach Center (AOC), one of Tarrant County's leading HIV education, services and advocacy organizations has an immediate full-time opening for the position of Director of Prevention Services. This position is responsible for the prevention and education programs, including HIV testing and counseling. The director of prevention also assists with securing program resources. The ideal applicant will have strong management and leadership skills, be very flexible, able to work independently, have excellent written and verbal communication skills, and be non-judgmental.

Required: Bachelor's degree in health or human services or related field from an accredited college or university, and experience in the AIDS field; extensive knowledge of HIV and the communities most at risk; supervisory experience, word processing, database and spreadsheet proficiency.

Preferred: Master's degree or program management experience; grant writing experience.

Compensation: Salary commensurate with skills and experience; generous vacation policy; option of flex schedule; comprehensive insurance package; retirement plan.

RESUMES ONLY – NO PHONE CALLS PLEASE

Mail, fax or email resume and cover letter to:

**Shannon Hilgart
Associate Executive Director
AIDS Outreach Center
801 West Cannon
Fort Worth, Texas 76104**

**FAX: (817) 335-3617
Email: shannonh@aoc.org**

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