

Faculty Candidate Evaluation Matrix

Revised 2/2005

VPAA - 40a

Section 1: Please check one: <input type="checkbox"/> Committee Assessment <input type="checkbox"/> Individual Assessment by:											
Instructions: Please construct and complete a matrix for ALL candidates who applied for the position while the position was considered open. Attach the Minority Review form, position announcement and the standard interview questions asked of all candidates upon completion of the recruitment for this position and return them to the Provost Office along with this document.											
Position Description/ Requirements:											
Places Position Advertised: (e.g. Chronicle of Higher Ed,											
Dept/Division:					Date Posted:						
Position Number					Rank						
Section 2:											
A. Vita/Supporting Documents Assessment (attach additional sheets if necessary)						B. Interview Assessment Complete only if an interview was conducted.			C. Verify		
Name	Education	Evidence of Research / Scholarship	Evidence of Service	Teaching Experience	Comments / Other Relevant Factors	Communicat'n Skills	Personal Presentation	Comments / Other Relevant Factors such as Commitment to Diversity	Hired?	Transcripts	References

I certify that this evaluation process & hiring action was done in compliance with university policies & procedures and equal employment opportunity guidelines.

Chairperson (print name)	Chairperson signature	Date	Dean (print name)	Dean's Signature	Date
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