



FACULTY SENATE EXECUTIVE COMMITTEE
Minutes For September 2, 2009

Attendance:

Name	Group	Dept	Term	Present
Will Derusha	I	FORL	2012	X
John "Jack" Peters	II	ENGL	2011	X
Jose Perez	III	PHYS	2012	X
Emile Sahliyah	IV	PSCI	2010*	X
John Windsor	V	ITDS	2010	X
Cynthia Chandler	VI	CDHE	2010*	X
James Swan	VII	AGER	2011*	X
Donna Emmanuel	VIII	MUSIC	2011	
Karen Weiller-Abels	Chair	KHPR	2010	X
Beth Thomsett-Scott	Vice-Chair	LIBR	2010	X
James Conover	Secretary	FIREL	2010	X
Terry Clower	Immediate Past Chair	APEC	2010	

Time at Which Discussion Begins Topic Number

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| 2:05 | I. | Welcome
Vice-Chair Thomsett-Scott called the meeting to order. Brief introductions of members. |
| 2:06 | II. | Approval of minutes from Aug. 26, 2009
Senator Swan moved acceptance of minutes as distributed. Senator Windsor seconded. Brief discussion about the detail/lack in the minutes ensued. Motion carried. |
| 2:08 | III. | Committee Updates <ul style="list-style-type: none"> • Committee Charges <ul style="list-style-type: none"> ○ Core Oversight Committee <ul style="list-style-type: none"> ▪ Discussion of make-up of committee - UCAC members are ad hoc appointees and UCAC is inactive but bylaws determine the makeup of Core Oversight. Should we keep Core Oversight the same size or add one more from at-large and/or appointed members to replace UCAC. Consensus reached that we will recommended ad hoc appointments by EC to faculty senate this year and solve the bylaws question later – revisit in later meetings ▪ Deadlines for Core Oversight – discussion about how to set deadlines so that we can meet our understanding that the |

catalog requires changes to be completed and approved by the October faculty senate meeting. Consensus that Core Oversight deadlines will be at the end of the spring semester.

- University Library Committee
 - The charge to consider UNT-Dallas is now obsolete. Consensus reached to remove charge.
- Evaluation of Administrators
 - Language to clarify intent that an evaluation be conducted in early November 2009. Consensus reached to approve.
- All Committees
 - In each charge, write the reporting deadlines so that committees don't have to refer to the reporting deadlines documents. Consensus reached to approve recommendation.
 - For each committee, send a list of email addresses for each member to both the committee chair and the EC liaison to that committee in the committee charges email message. Consensus reached to approve recommendation.
 - Contact SGA/GSA and administration representatives to the any of the faculty senate committees to get valid email addresses so that we can eliminate confusion to the extent possible. Consensus reached to approve recommendation.
 - Any changes to Vice-Chair Thomsett-Scott by Thursday so the committee charge recommendations can go to Faculty Senate on Friday.
 - Most recent versions of charges will be resent to make sure that each committee has the most recent version of the charges.
- EC Liaison duties
2:30 discussion begins.
 - EC Liaisons duties list changed to add Senator Chandler. Consensus reached.
 - Discussion ensued regarding the EC liaison charges list.
 - How should the interaction with the committee go to let them know that an EC liaison is assigned?
 - Liaisons to initiate first committee meeting if the committee is not already meeting. Contact on your own and introduce yourself to the committee chair/committee as an EC liaison. Explain the liaison role. Let Vice-Chair Thomsett-Scott know when contact is made.
 - Committees can contact liaison or contact Vice-Chair Thomsett-Scott. Communication with committees is the goal. EC members report monthly to EC in liaison role.

2:48

IV.

- EC Dialog
 - Senate Agenda
 - Discussion: The order of items on the draft senate agenda discussed. Goal: finish our business between 2pm and 4pm (latest 4:15pm). Maintain a quorum by discussing items valuable to faculty senators and move information items to written form if possible.

- Committee on Committees discussion
- Academic Integrity discussion (delay to October? – information item?)
- H1N1 briefing discussion: What questions will faculty likely ask? Six questions sent as likely items.
- Goal: Keep Senate meeting running smoothly. Are proposed rules effective or not?
- Discussion of parliamentarian and rules – revisit agenda to reduce overall meeting length.
- Cover new senate operating rules at the beginning so new senators and continuing senators understand the EC’s reasoning.
- Restore Old Business to the draft agenda for completeness
 - Discussion of UCC report and call for quorum at last faculty senate meeting – how to structure the discussion to move the issue to a vote – time limits set by consensus.

3:42 V. Chair’s Report

Senate Officers lunch meeting with students and staff leadership. Reported students concerns (SGA) with financial aid and wash from classes. Reported Staff Council’s concerns with new bands for staff. Work with Toy Drive and T-shirts.

3:52 VI. Academic Integrity Policy. Signed during the EC meeting by President Bataille. Posted within the week. Senate Agenda may change.
Brainstorming on Questions for Admins for the year

Discussions of traffic around the football stadium are giving UNT bad press in the Denton Record-Chronicle. Faculty are seeing the items. What is happening?

3:53 VII. Unfinished Business

- Discussed faculty learning about EC operating procedures
 - action item: process to start in upcoming faculty meeting
- Senate updates to come from EC members to groups
 - action item: by consensus in rules
- Possible sending EC agenda to whole Senate – pros and cons discussed
 - no action at this time
- Titles of academic positions and administrative positions
 - Is dean title reserved for academic positions?
 - We got some clarification but not fully settled

4:08 VIII. Ask the Provost a Question process

- Faculty rumors – how can provost find out so she can get answers out to faculty?
 - EC send message to whole group of senators
 - EC members ask senators in each group or whole groups of faculty
- After discussion, whole faculty is the choice target audience

- Mechanisms for asking
 - Vice Chair's update to faculty
 - Anonymous form or letter box on a web site that gets emptied on Fridays so old questions don't get stale
 - Chair's report – put a question when Senate agenda goes out
 - Vice Chair's report
 - Each report has a form and template for asking the questions that then goes to the faculty senate office or to EC
- All of these methods sent on to the provost for her comment before any actions taken

4:21 IX. Brainstorming on EC and Senate agenda items

- Which administrators to address the faculty senate?
- How to make them aware that the senate has time constraints?
- What are reasonable time limitations for information items?

4:24 X. New Business

- Student misconduct policy approved today (9/2)
 - Basic features reviewed later. Implementation issues? Roles of department and college?
 - No action items immediately
- EC members report a departmental allegation of a misconduct case that has gone badly for a faculty member – does the college or department support the faculty member?
 - Repercussions to URC?
 - Should it require a note to the provost?
 - Faculty member feels intimidated.
- Action item: Senate Chair to have a conversation with the EC member to see if further steps needed

4:32 XI. Comments for the Good of the Order

- Senate Chair Weiller-Abels expressed her sincere appreciation for the goodwill and forthright discussions by EC members in all meetings.
- Senior Associate VP for Administration interviews on campus are upcoming and hope to have EC member representation at the interviews

4:34 Adjournment
Respectfully submitted by James Conover