

## ***Campus Resources***

The following is a list of other services available on the UNT campus. If you have a suggestion for the list, or would like to request a change be made, please call the Learning Center at (940) 369-7006.

### **Accounting Lab**

Curry Hall 311

565-2081

Provides free tutoring in accounting for current UNT students.

### **Advising/Academic Concerns**

Consult your departmental advisor or your academic dean's office.

### **Attorney - Student Legal Advisor**

Union 322AA

565-2614

Provides free legal advice to students for civil/consumer complaints.

### **Biofeedback Research & Training Laboratory**

Highland Hall 109

565-4874

Treats stress-related disorders, chronic pain, test or performance anxiety.

### **Campus Hotline**

Call 2000 on campus when you need a number, a location or to find out the person in charge of a specific program or department. If not on campus, call 565-2000 or Metro 817-267-3731.

### **Career Exploration - UCRS 2100**

A one-hour elective class that helps students select a major and career. Contact the College of Arts and Sciences Office of Student Advising at 565-2051. The **Counseling and Testing Services** (Chestnut Hall 311, 565-2731) provides testing and individualized counseling to assist with a major or career field selection.

### **Career Center**

Chestnut Hall 103

565-2105

Interactive computer software provides information to assist students in choosing a major and/or career. Advisors and employment resources are available to individuals of all majors and educational levels with regards to resume writing, interview tips, job search strategies and career advising.

### **Carpool - Commuter and Off Campus/Non-Traditional Student Services**

Union 320

369-5847

To sign up or get car/van pool information.

**Catering - Verde Catering**

Union 239

565-3804

Provides a campus-wide service for meetings, parties, and special events.

**Center for Media Production**

Chilton Hall 211

565-2180

Provides full range of professional quality graphics, photography, video and audio services for students, faculty and staff.

**Center for Student Rights and Responsibilities**

Union 324

565-2039

Provides education to the campus community on student rights and responsibilities, referrals for violations of the Student Code of Conduct, mandatory psychological or medical withdrawals, ethics and civility issues training, student reinstatements and arrest clearances.

**Chemistry Resource Center**

Chemistry Building 231

565-2556

Provides tutoring for chemistry, especially organic and introductory courses. Also contains a resource library.

**Child Development Laboratory**

Matthews Hall 126

565-2555

Provides lab experience for majors in early childhood, child development and related fields and also provides quality day care for pre-school children.

**Clubs & Organizations**

See Student Activities and Organizations

**Commuter and Off Campus/Non-Traditional Student Services**

Union 320

369-5847

Serves as a liaison between on and off-campus student life, and is responsible for the delivery of services and resources to commuter, off-campus and non-traditional students. Services provided include assistance in locating off-campus housing/apartments, carpools, ride share, roommate lists and off-campus housing boards.

**Computer Labs**

General Access Labs are an important resource for all students. With a valid ID you can access Pentium computers, power Macintoshes, laser printers, color printers, color scanners, word processors, presentation software, and an array of adaptive technology. Use the labs for writing research papers, preparing class presentations, sending and receiving e-mail and exploring the

Internet. More information including location and hours of computer labs on campus can be found at: [www.gacl.unt.edu](http://www.gacl.unt.edu)

### **Cooperative Education**

Marquis Hall 208

565-2861

Assists with supervised, para-professional internships directly related to the field of study for qualified students.

### **Copy Centers**

Union 241, 565-4975

General Academic Building 319

Kendall Hall 178, 565-2083

Copies in all sizes, full color or black and white, three-hole punching, velo spiral binding, and self-service copying.

### **Counseling/Human Development Center**

Stovall Hall 126

565-2970

Individual, marital, family, child and group development counseling for UNT students using a sliding fee scale.

### **Counseling and Testing Services**

Chestnut Hall 311

565-2735

Provides confidential, professional, short-term (8 sessions per academic year) psychological counseling to currently enrolled students. Counseling is available for the areas of educational, vocational, marital, emotional and personal adjustment and development for UNT students.

Counseling and Testing services also serves as a national testing center and computer-based testing site for the GRE, GMAT, TOEFL, and CLEP. The computer based testing is located in the Gateway Center 140, 369-7617.

### **Dean of Students**

Union 320

565-2648

Provides student Absence notification, service and civic learning opportunities, hardship withdrawals, open space reservations, oversees Greek Life and the Volunteer Center, and offers general assistance and information on student life.

### **Degree Audits**

See your Academic Dean's office.

### **Dining Services**

Crumley 132

565-2462

Provides meals for students residing on campus and for commuters, faculty and staff who choose to dine in the residence halls.

**Disability Accommodation**

Union 321  
565-4323

Assists students with ADA-related concerns, educational access and accommodation. Makes referrals for diagnostic evaluations.

**Discovery (Student Support Services Office)**

Highland Hall 201  
565-4754

Tutoring in various subject areas, personal and academic counseling, study skills instruction and career planning for students who qualify for this federally funded program.

**Drop a class**

See "Drops" in the Schedule of Classes.

**Employment - Career Center**

Chestnut Hall 103  
565-2105

Information, screening and referral for part-time on-campus jobs; computerized information about off-campus and summer job openings.

**Entertainment**

See Student Activities Center.

**Ethnic/Cultural Programs**

See Multicultural Center.

**Financial Aid Office**

Eagle Student Services Center 228  
565-2310

Applications; processing and awarding of federal and state financial aid - loans, grants, scholarships, work programs.

**Health Center - Student Health and Wellness Center**

Chestnut Hall  
565-2333

Medical care and health education services for enrolled students. Call to schedule an appointment.

**History Help Center**

Wooten Hall 220  
565-4772

Provides tutoring for history classes, advises students in writing of term papers and monitors history make-up tests.

**Honors College**

Gateway Center 149

565-3305

General honors program open to undergraduate students of any major.

**Housing and Residence Life**

Crumley Hall 103

565-2610

Assists students with on-campus housing arrangements. Provides a wide variety of residence-based educational and developments programs.

**I.D. Cards**

Eagle Student Service Center 105

565-4481

Student ID cards get you into athletic events, entertainment, health services, library, recreational facilities, computer laboratories, check-cashing services, etc.. Lost or stolen cards can be replaced for a fee. Cards may not be loaned or used by others.

**Information Desks**

Eagle Student Services Center 2nd floor, 565-4104

Union 3rd floor, 565-3805

Provide general information, publications, directions. Union Information also cashes checks, sells tickets, etc.

**Instructor**

Listed on your syllabus and in the Schedule of Classes. Instructors meet with students during posted office hours or by appointment for questions or assistance related to individual courses.

**Insurance**

Student group health insurance forms available from the Dean of Students, Union 216, or the Student Health and Wellness Center.

**International Studies and Programs**

Kendall Hall 151

565-2197

Assists with international admissions, provides intensive English proficiency programs, orientation, advising, social and cultural activities for international students. Also provides Study Abroad Program for US citizens.

**Intramurals**

Student Recreation Center 103

565-2275

Recreational Sports provides intramural activities, sport clubs, open recreation and more.

**Learning Center**

Union 323

369-7006

Provides speed reading and study skills classes, speed reading and study skills by computer,

Volunteer Tutors, Supplemental Instruction, Supplemental Tutoring, and referrals to campus-wide resources.

### **Learning Disabilities**

If you suspect you may have a learning disability, contact the Office of Disability Accommodations (Union 321, 565-4323) for an initial screening and a referral for further testing, if necessary.

### **Libraries**

Willis Library

Science and Technology Library

Media Library

Provide print and media resources, study areas, music library, 24-hour computer lab, copy machines and other amenities to facilitate your academic success.

### **Lost and Found**

Check first in the building where the item was lost; then check the Union Information Desk (3rd level, 565-3805); finally, check the University Police, 565-3000.

### **Math Laboratory**

General Academic Building 440

565-3592

Provides short-term tutoring with homework and/or test preparation. See Tutoring for additional resources.

### **Mediation Services**

Union 322

565-2614

Provides assistance in resolving disputes before they reach a level requiring official academic or disciplinary action.

### **Metro Line Phones**

Sponsored by Student Government Association and located on the 2nd level of the Union.

### **Multicultural Center**

Union 422

565-3424

Fosters communication across ethnic cultures; provides special cultural programs, and activities.

### **National Student Exchange**

General Academic Building 220

565-2051

Provides options for up to a year of exchange study at another US member college or university.

### **Off-Campus Housing Information**

Student Activities, Union 320

565-2648

Housing board for open posting; apartment living publications and sample contract publications and information.

**Parking**

Sullivant Public Safety Center

565-3020

The Parking/Transportation Office provides information and assistance. (Behind Sack and Save. On the corner of Kendolf and Wilshire.)

**Physics Instructional Center**

Physics Building 209

565-3275

Offers a multi-media center with computer-aided instruction to assist students in completing their physics lab during any open hours.

**Police/Safety**

Sullivant Public Safety Center

565-3000

The University Police provide escort service, shuttle service, motorist assistance, emergency phones, property ID and information/assistance with safety concerns.

**Psychology Clinic**

Terrill Hall 171

565-2631

Provided psychological services such as counseling, testing, and biofeedback for UNT students and the community.

**Reading and Study Skills Laboratory (RASSL)**

Learning Center

Union 323

369-7006

Assists students in such areas as reading, time management, concentration, memory, note taking and test skills.

**Registration/Student Records**

Visit the Registrar (Eagle Student Services Center 209, 565-2111) to request a grade change, remove an I, check course duplications, verify enrollment, get a transcript, etc.

**Scholarship Office**

Eagle Student Services Center 228

565-2320

Administers competitive general academic scholarships for students at the 3.5 gpa level. Academic departments also administer scholarships.

**Sexual Harassment/Discrimination Concerns**

Contact the Center for Student Rights and Responsibilities (Union 324, 565-2039) or **Equal Opportunity** (Hurley Administration Building 210, 565-2737).

**Shuttle Service**

Sullivant Public Safety Center  
565-3014 or 565-3000

Mass transit programs for the university. This office is responsible for the e-trans bus system and alternative transportation.

**Speech and Hearing Center**

907 W. Sycamore  
565-2262

Provides hearing tests and rehabilitation for hearing impairments; provides diagnosis and correction for disorders of voice, articulation, language and fluency.

**Speed Reading**

Learning Center  
Union 323  
369-7006

Teaches techniques to improve rate and efficiency in day to day reading.

**Student Activities and Organizations**

Union 320  
565-3807

Registers all campus clubs; disseminates information about a wide range of campus activities; advises organizational associations; provides programming and leadership training.

**Study Abroad**

Kendall Hall 115  
565-2207

Provides information on study and travel abroad opportunities for US students.

**Student Government Association**

Union 320S  
565-3850

Represents the student viewpoint on university committees, policy-making boards and in general governance; sponsors the Eagle's Nest Organization Council and Freshman Intern program; and provides opportunities to participate in leadership and student government activities.

**Study Skills**

Learning Center  
Union 369-7006

Non-credit instruction in study skills is available through the Reading and Study Skills Laboratory (RASSL).

**Student Money Management Center**

Chestnut Hall 313  
369-7761

Offers financial planning assistance and advisement to students.

**Substance Abuse Resource Center**

Chestnut Hall  
565-2418

Promotes a campus-wide approach to eliminate the abuse of alcohol and the use of illegal drugs through education, intervention and resources.

**THEA - Program for Academic Readiness**

Stovall Hall 117  
565-4403

Assists students with the Texas Higher Education Assessment test.

**Transcripts**

Contact the Registrar (Eagle Student Services Center 209, 565-2344).

**Transfer Student Programs**

Union 319  
369-8397

Provides programs that will help transfer students transition into UNT with success.

**Tutoring**

Contact your departmental advisor, the department teaching the course in which you need assistance, access free tutors (one-on-one, group, and online) through the **Learning Center** (Union 323, 369-7006), or contact **Discovery** (Highland Hall 201, 565-2090) to see if you qualify for their services.

**UNT Bookstore**

Union 2nd level  
565-2592

Books, supplies, t-shirts, gifts and more.

**Veterans' Concerns**

Consult the Registrar (Eagle Student Service Center 209, 565-2111).

**Volunteer Center**

Union 320  
565-3021

Provides individuals with opportunities to contribute to the betterment of the community through service.

**Withdrawal**

See the Schedule of Classes for dates and conditions or consult the Registrar (Eagle Student Services Center 209, 565-2111). **Seeking Options and Solutions (SOS) Dean of Students Office** (Union, 320, 565-2648) - Program designed to provide alternatives to withdrawing from UNT. Possible solutions to financial and academic difficulties are addressed.

**Women's Center**

Union 422  
565-3527

Educates university community about gender issues and offers opportunities for personal and professional development.

**Writing Center**

Auditorium Building 105

565-2563

Provides free tutoring and workshops with individualized and group work in all areas of writing. Grammar and writing questions? Contact the **Grammar Hotline** (565-4311) or email the Writing Center at [untwritingcenter@yahoo.com](mailto:untwritingcenter@yahoo.com).