

Summary of Policy Changes affecting Undergraduate Students effective Fall 2007
Prepared by the Registrar's Office – University of North Texas -- 10/16/07

“I” Policy for Undergraduate Courses Only

For undergraduate courses taken fall 2007 or later, if a student does not complete the stipulated work within the time specified, the grade of "I" will default to "F" unless the instructor has designated a different automatic grade. The GPA is adjusted accordingly and the student will be subject to academic penalty should any exist. Go to <http://essc.unt.edu/registrar/incomplete.htm>, for complete information.

Additional Tuition for Repeated Courses—Undergraduate Students Only

Undergraduate students classified as Texas residents or who pay Texas resident tuition rate who attempt certain courses **more than twice** at the University of North Texas are subject to an additional tuition rate of \$75.00 per semester credit hour for the repeated course (\$225.00 per 3 hour class). This additional charge will be billed after the beginning of each semester. Repeated hours are defined as hours for a course that is the same or substantially similar to a course that the student has previously taken for two or more times at the same institution. Previously taken courses from which the student withdraws before the official census date shall not count as an attempted course.

Courses that are exempted from Repeated Course Tuition include: Hours for special topics and seminar classes; Hours for courses that involve different or more advanced content each time they are taken, including but not limited to: individual music lessons, theater practicum, music performance, ensembles, studio art.

To see course that could be subject to Repeated Course Tuition for a student, go to Home > UNTS NTSR Processes > NTSR Excess Hours > USE > Repeat Course. Additional documentation is found on this page and at http://essc.unt.edu/registrar/Repeated_Courses.htm

Excess Undergraduate Hours for Tuition—Undergraduate Students Only

Undergraduate students who enrolled initially in the fall 1999 semester or subsequent semesters cannot exceed more than 45 hours of the number of hours required for completion of the degree plan in which they are enrolled. Any hours beyond 45 are considered excessive and will result in additional tuition charges (**\$75.00 additional per semester credit hour**). Undergraduate students who enrolled initially in the fall 2006 semester or subsequent semesters cannot exceed more than 30 hours of the number of hours required for completion of the degree plan in which they are enrolled. Any hours beyond 30 are considered excessive and will result in additional tuition charges of \$75.00 per semester credit hour (\$225.00 per 3 hour class).

Excess hours include all transfer work taken from any Texas public institution plus all UNT hours taken through the semester prior to the registration term. Developmental courses and hours earned by the student at a private institution or out-of-state institution do not count towards excess hours. Degree plan hours include the total number of hours required for a student to complete his or her degree plan. Questions regarding the number of hours required for a student to complete the degree plan should be directed to the student's academic advisor. Questions regarding courses counting towards excess hour total should be directed to the Registrar's Office.

To review the excess hour information on a student in EIS, go to Home>UNTS NTSR Processes>NTSR Excess Hours>Use>Excess Hours. Additional documentation is found on this page and at <http://essc.unt.edu/registrar/Excesshours.htm>

Drop Limit for New, First-Time Students Enrolling Fall 2007

Beginning with the fall 2007, students who enroll in higher education for the first time beginning fall 2007 or after may drop a total of six courses. This total includes any course a transfer student has dropped at another Texas public institution of higher education. This does not apply to courses dropped prior to the census date; courses dropped with a grade of WF; and do not apply if the student withdraws for the term or session.

Certain exceptions may be made to the limit if the student can show good cause for dropping. These exceptions are listed on the Registrar's website and each student (new freshmen with no previous college work) will be given a copy of the complete policy when they drop a class. Requests for exception to the drop limitation must be made in writing to the student's academic dean and must occur during the semester that the dropped course was taken. For complete information, go to <http://essc.unt.edu/registrar/droplimit.htm>.

For additional information about these policies, please refer to the web sites listed above and/or contact the Registrar's Office.