



UNIVERSITY of NORTH TEXAS
Recreational Sports/Sport Clubs
FACULTY SPONSOR INFORMATION SHEET

The purpose of a Faculty Sponsor

1. Each sport club will have one sponsor who is a **full time** staff or faculty member at UNT. In some cases, the sponsor may also be the coach and/or the advisor of the club. It is not required that the faculty sponsor has specific expertise in the sport they are advising.
2. The purpose of the sponsor is to be available during the development of plans, budgets, and programs for the club; to provide expertise and mature judgment; and help ensure that the activities and undertakings of the club are sound and reflect favorably on UNT. At no time will the club expect the sponsor to be solely responsible for its operations. The sponsor is there to lend assistance and advice, not carry the load for the club.
3. All requests for club travel must be approved by the Office of Recreational Sports. When a club is approved to travel, the funding is issued through the faculty sponsor. This means if the club receives a travel advance before a trip, the faculty sponsor must pick up the travel advance check prior to the trip so the club has money for their approved expenses. If the club receives a reimbursement, the faculty sponsor is issued a reimbursement check for the clubs expenses. The faculty sponsor is also required to sign the Team Travel Voucher after the trip. If you have any questions or concerns, please call the Assistant Director of Sport Clubs at 565-2275.

Please fill out and return to Recreational Sports Office

Name _____ Club _____

Current Address _____
(Home, for Travel Records)

City, State, Zip _____ EMPLID # _____

Department _____ Work Phone _____

Office Location _____ Office Hours _____

Email Address _____ Home Phone _____

I hereby authorize the Department of Recreational Sports to designate me as a faculty sponsor.

Signature

Date