

THE Faculty & Student Affairs NEWSLETTER

UNIVERSITY OF NORTH TEXAS
DALLAS

VOL. 2 calendar of events

Feb. 9	Undergraduate Graduation Application deadline
Feb. 12	Board of Regents Mtg. on campus
Feb. 20	Graduate Graduation Application deadline
Feb. 27	Last day to drop a course with a grade of W
Mar. 2	Starting this date Instructors may drop students with a grade of WF for non-attendance
Mar. 16-22	Spring Break (Campus closed Mar. 16 only)
Mar. 31	Last day students may drop a course with instructor's consent
April 13	Beginning date students who qualify may request a grade of I
April 24	Last day instructors may drop students with a grade of WF Last day to withdraw from the semester
May 9-15	Finals
May 15	Master's Commencement
May 16	Undergraduate Commencement

UNIVERSITY OF
NORTH TEXAS
DALLAS™
CAMPUS
Change your mind.

From the Deputy Vice Chancellor

by Dr. Peter Johnstone, Deputy Vice Chancellor

Welcome back to all staff and faculty in Academic and Student Affairs. I hope that the holiday period was refreshing and productive.

I know some of you used this time to work on journal articles and to revise articles that have been submitted. Whatever your chosen holiday activity, I trust that you returned refreshed and ready for a full and focused semester.

As I write, I am delighted to confirm that we are holding steady our FTE's at around 1,030. This is wonderful news, and it is due to the hard work and commitment of all of you. Opening as UNT Dallas is now within reach for 2010.

I have shared with many of you the work that needs to be completed before we open as an independent university.

One major part of this is writing the policies and procedures that will inform our operations and provide the basis for an agreed work environment for staff, students and faculty. Dr.

"Chancellor" continued on page 3

Strategic Plan in progress

In late November a group of UNT Dallas Campus faculty, staff and students met off campus in a workshop to begin what will become the first phase Strategic Plan for UNT Dallas. It will cover the time period from when we become independent through our first five years of operations.

Selected members of the Executive Committee briefed members of the task force with their "visions" of the University in 2012 and 2015. Following the workshop, the task force divided into four teams to work on vision statements and key objectives for their assigned areas.

Thanks go out to the following group of dedicated individuals working on this initiative:
Infrastructure: Wil Clark, Angie Alamah, Eric Coleman; Community Connections and

"Plan" continued on page 3

Student Life undergoing changes

by Laura Smith

The newly created Division of Student Life is undergoing many changes. Most significant are updates within the staffs of advising, student development and the front desk.

Kimberly Moore has accepted the position of Academic Advising Supervisor and will begin work on March 4. Kimberly comes from Wilberforce University in Ohio where she has worked in advising for several years. I am excited about the leadership Kimberly will bring to the advising team.

The advising team still has an open position for an Academic Advisor II. Please refer any qualified candidates you know who have prior advising experience at the college level.

Lucia Salinas at the front desk resigned her position effective Jan. 23. She accepted a position at the New America Alliance, a business working with Hispanic companies. Lucia worked at the Dallas Campus as a student worker and as a full-time staff member for almost three years.

Latrena Barrett is a new student assistant in Student Life. Her first day

was Jan. 26. Stop by and welcome her to campus.

Finally, John Daniels, student activities coordinator, received his Licensed Professional Counselor temporary license. If you are in the area, congratulate John on his recent accomplishment.

In other news, Student Life has a variety of workshops and programs for the Spring 2009 semester. Workshops and class presentations are available in a variety of career and academic success topics.

The academic success presentations cover topics such as the Basics of APA, Research Strategies, Killer Presentations, The Art of Composition, and Basic Skills of Writing. Career success presentations cover Preparing for Job Interviews, Resume and Cover Letter Writing, and Job Search Strategies.

Additionally, Student Life has access to the Strong Interest Inventory and Meyers Briggs Type Indicator and can do group interpretations for a course with a career or personal exploration focus.



Student Services Coordinator Jessica Recht gives new students a quiz Jan. 14 as part of their UNT Dallas Campus orientation session.



Laura Smith (l to r) and John Daniels help Wil Clark, director of information technology, move his “worldly possessions” and computer equipment from his former office on the second floor to a new temporary office building on Campus Jan. 20. The temporary buildings, installed in late December, will house 15-18 staff. Vacated offices in the permanent building will be filled with new staff and faculty members. The UNT Dallas Campus has requested \$43.5 million in funds from the Texas legislature to construct a second, 100,000-square-foot building.

Simple facts and figures? Not hardly.

by Gregory Tomlin

When you’re marketing a university, it pays to know your facts and figures.

You need to know, for instance, how many cars pass campus entry points along the major interstates, how many people live in certain zip codes, and even their ages.

Now, I don’t expect everyone on campus to know these things, but there are some things everyone who represents the UNT Dallas Campus, and the future UNT Dallas, should know.

For example, did you know that, according to the Texas Higher Education Coordinating Board, the population of the Dallas/Fort Worth area will reach 8.9 million by 2020? That figure represents a 43 percent increase over the year 2000 when the population was 5.4 million.

Did you know that the fastest growth will be among Hispanics ages 18-35? They will increase in number by more than 30 percent, while the African-American population will increase by 18 percent. The white

population will increase by only 5 percent.

Did you know that the Metroplex’s educational institutions have experienced rapid growth since 2000? Enrollment has increased 36 percent, and roughly two-thirds of that growth was at area community colleges or other two-year institutions.

Add this growth with the projected growth to 8.9 million in the area, and you’ll understand why the THECB has claimed that the area’s community college system will likely be unable to handle the influx of students.

All of these facts and figures point to the need for a future public university where students can take a full complement of undergraduate courses. And it just so happens that UNT Dallas will be here to mind the gap.

We are uniquely positioned to fill the void and to educate a growing number of students from all ethnic and racial backgrounds. That should be our shared message in the community.

“Chancellor” continued from page 1

Greg Tomlin is spearheading the policy and procedure work between our campus and the Office of General Counsel. Many of us are working together on subcommittees to write applicable policies that will be forwarded to the OGC and then returned to us for wider discussion across the campus.

The search for a Director of Transition and Accreditation brought three candidates to the Campus, and we hope to make an offer to a candidate before the end of this month.

Searches are now underway for the Director of Admissions and Enrollment Management and also for a Registrar. We are fortunate that the UNT Denton Registrar has agreed to serve on our Registrar search committee.

By the time the next newsletter is produced, I hope to be confirming our application to the Texas Higher Education Coordinating Board for certification as UNT Dallas. In the meantime, thank you for all you do for our students and our Campus.

“Plan” continued from page 1

Partnerships : Dan Eddy, Lucia Salinas, Leora Kemp; Academic Programs: Rhonda Vincent, Charles Hargrove, Mark Treger, Barb Altman; University Culture and Identity: Jackquice Madhi-Smith, David Porter, Jessica Recht, Johnathan Sanders.

Be looking for more details about these vision statements and key objectives when the task force shares the full draft plan with both internal and external stakeholder groups in late February/early March.

In the meantime, if you have any questions or comments about the Strategic Plan, please contact Barb Altman, task force chair.

New procedures for borrowing books and articles from Denton

by Leora Kemp, Librarian

A new procedure has been established by the UNT Libraries for borrowing books and articles which are not available electronically by "off-campus users," which includes Dallas Campus students, faculty and staff.

Instead of using the "Distance Learning Request Form" previously available, borrowers must now set up an ILLiad account, which was previously limited to borrowing books and articles not owned by UNT.

At the Web site for Distance Learning Students (our current status), <http://www.library.unt.edu/circulation/information-for-distance-learning-students#borrowing-materials>, look under Borrowing Materials.

"How do I request books and articles owned by UNT Libraries?"

Books and articles owned by UNT Libraries may be requested electronically by completing the appropriate form in your ILLiad account. Submit one form per article and/or book.

Clicking on the ILLiad link will take you to the log-in page. If you have not used the system before, click on the "First Time Users" link to set up your account.

This change in procedure will be included in the library instruction sessions presented to Dallas Campus classes. If you need further help, please come by the library in person (Room 130) or contact us by phone at (972) 780-3625.

The Dallas Campus Library staff is here to meet your information needs.

Student attends American Humanics conference

by Constance Lacy

American Humanics (AH) is a national alliance of colleges, universities and nonprofit organizations dedicated to educating, preparing and certifying professionals to strengthen and lead nonprofit organizations.

While American Humanics has a very strong presence on the Denton Campus, it is just getting started on the Dallas Campus. AH has a professional development conference each spring; the American Humanics Management Institute was held in Indianapolis Jan. 4-7, 2009.

Camille Willis is a senior majoring in Human Services Management and Leadership. She served as our first representative to the AHMI leadership institute. She agreed to share about her experience. See her comments below.



Constance Lacy, professor of human services management and leadership, and senior Camille Willis explore the American Humanics Web site Jan. 23. Willis attended the American Humanics Leadership Institute in Indianapolis Jan. 4-7.

Sights and Scenes

The American Humanics program is an innovative course of study that equips college and university students to become skilled professionals and leaders in America's nonprofit organizations.

They ensure students' success and provide leadership opportunities, internships and scholarships as well as education curriculum.

I'm not one who participates in organizations that consume time away from class and family. Things get pretty hectic living the life of a wife, mother, student and worker. During the holidays, I prefer to relax until the next semester starts.

However, after a last-minute decision to participate in the AH conference, my perspective changed about being a part of the AH organization.

As an AH participant, you are exposed to job connections. You have the opportunity to meet others who share some of the same perspectives as you. And you learn how to approach making a difference in the lives of people in the community while working in a non-profit setting.

As a result, I'm here to say as a student and member of the AH organization, please consider your future and join the American Humanics organization.

The news from Professional Studies

by Daniel Friesen

Well, it was a quiet two weeks of semester break in my hometown – not the minus 30 degree temperatures of Lake Wobegon, thankfully.

Out in Lake Charles, La., we seldom dropped below 45 degrees F. Would that the casino had treated me that warmly.

Professional Studies made a confirmed hire right before the semester break.

Cheryl Prachyl (sounds like “Rachel”) will be joining us for adjunct work during the spring semester and she will join us full time starting in the fall. She teaches accounting.

We are proceeding with three other hires this semester: a position in information technology, one in logistics and supply chain management, and one in marketing.

If you made it to the All Faculty Meeting Jan. 15, you caught my briefing on the upcoming Hiring Days of March. We’re trying to compensate for the fact that there just aren’t enough of us to make a traditional hiring process work; e.g. one candidate per day with possibly 39 candidates total.

So look out for some assignments in March related to hiring. The pertinent days are still Mondays and Fridays.

Speaking of assignments, I’ve been working on a tracking procedure for managing our work on committees. Our candidates for Director of Transition and Accreditation, the Office of the General Council and the merest contemplation of Hiring Days indicate that the number of

committees that we use to accomplish our tasks must increase.

At first blush, I thought that a spreadsheet approach would be ideal: people’s names on rows, committee names on columns and a mark in the cell to show membership.

Spreadsheet approaches work fine for single table storage. But now that I see the types of reports that we need, (e.g. all members of a committee listed by committee, all committees listed for a given faculty member, etc.) I’m wondering if an Access approach might be better. Such would certainly provide more flexibility in data input and report generation. We’ll see. Converting spreadsheet tables into Access tables is easy enough.

Finally, I ended the previous column with a quick techno-note on the faculty drives and the type of information stored there. This time I want to encourage you to use the “New Appointment” and “Invite Attendees” functions in MS Outlook to schedule your meetings. If you haven’t done so already, check out the Calendar view of MS Outlook.

Inviting people to a spot on your calendar is more efficient and helpful than sending e-mail requests and waiting for a yes/no/maybe type of answer. Give it a try.

We’ll talk about sharing calendars next time. Until then, that’s the news from Professional Studies.

P.S. Work on your F.A.R.!



Warren Ortloff (l to r), Laura Trujillo-Jenks, Daniel Friesen, Todd Gomez and Steven Farmer discuss faculty awards during their faculty meeting breakout session Jan. 15.

True team effort boosts spring enrollment

by Gloria B. Bahamon

The UNT Dallas Campus current enrollment figures demonstrate that team effort, hard work and optimism yield positive results. As of Feb. 2, enrollment stands at 2,333 (HC) equivalent to 1,032 FTE, compared to 1,844 (HC) and 766.3 FTE in 2008. This represents an increase of 35 percent. An outstanding achievement!

But this collective accomplishment has not come easy. We have had to overcome several hurdles, the major ones being the current economic situation and the scarcity of human resources in all areas; particularly, in critical areas such as recruitment and outreach, registrar, student accounting, financial aid and scholarships, and academic advising. Nevertheless, determination, commitment and teamwork overcame these hurdles. On Tuesday, February 3 we will join to celebrate our major achievement of reaching 1,000 FTE!

My deepest appreciation to all faculty, staff and administrators who have worked hard throughout the years, and to everyone who worked even harder in the past three weeks to get students admitted, registered late or reinstated. Several of you worked long hours and made an extra-effort to help students and to cooperate with other units that were shorthanded. You are to be commended and recognized. A special note of appreciation to the recruitment, academic advising and student accounting staff, and to all faculty members who volunteered to help with academic advising and other tasks.

We are off to a good start this year! We must continue to work even closer with each other in the years to come to consistently improve communication and service to everyone. We must remember that we are united by a common goal, make higher education more accessible to all our constituents and help them succeed. It seems appropriate to end with the words of Humberto Eco when he said, "The beauty of the cosmos derives not only from unity in variety, but also from variety in unity."



Recruiter Angie Alamah explains computer registration to a new student. Alamah and the entire recruiting staff assisted with advising and registration in the days before the Spring 2009 semester. UNT Dallas/David Porter



This semester 313 new students transferred to the UNT Dallas Campus or enrolled for graduate studies. Here, students arrive for an orientation session before registration. UNT Dallas/David Porter

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