

THE Faculty & Student Affairs NEWSLETTER

UNIVERSITY OF NORTH TEXAS
DALLAS

VOL. 4 calendar of events

Mar. 30- April 27	Early summer registration
April 3	University Day (North Texas Day) and Honors Day
April 13	Beginning date students who qualify may request a grade of I
April 14	Graduates reception 5:30-7:30 p.m.
April 15	Student employees' appreciation luncheon 12-2 p.m.
April 24	Last day instructors may drop students with a grade of WF
April 28	Payment deadline for early summer registration
May 1	Last day for new grad students to submit application for summer
May 9-15	Finals
May 15	Graduate Commencement
May 16	Undergraduate Commencement
May 18	First day of summer session
May 25	Campus closed for Memorial Day

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The news from Professional Services

by Daniel Friesen, Division Director

Well, it was a quiet spring break in Professional Studies. I think most of us got out of town for some well-earned R&R.

Of course, we left town (or school at least) with a hiring task blooming all around us, not unlike the blue bonnets that line our highways this time of year. Thanks to all who rolled up their sleeves for the joint hiring meetings March 6 (and that was everyone).

The two committees for Professional Studies positions had their work cut out for them, what with more than 20 applicants each. "Job well done," is what I say.

Equity and Diversity personnel worked during spring break to expedite our hiring process, so good progress is being made. Hopefully I'll have some names of new colleagues to share in the next newsletter. "Fastest hiring committee work ever," was what one faculty member said.

Here's my techno-sermon for this month. As we know, the migration from Novell to Microsoft Outlook (MSO) has not been without issues. In particular, some of the aliasing that was configured in

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Jaguar Jobs

by Jessica Recht, Student Services Coordinator

"Jaguar Jobs" is the new job database/career Web site at the UNT Dallas Campus. Jaguar Jobs is a similar software program to Eagle Network, which is used by the career center and co-op/internship offices in Denton.

The Student Development Office purchased this new software last year in anticipation of our separation from Denton. The Web site went live in October 2008. After the census date this spring, all current students were imported into the system and sent an e-mail with their username and password.

The Jaguar Jobs database is maintained through the SDO. We encourage both students and employers to take advantage of Jaguar Jobs. It takes a commitment from both parties to make the system a success. We need employers to post their openings, but we also need students to apply for the positions to make this a win-win situation.

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UNTDC faculty and students participate in bilingual education conference

Two members of the UNT Dallas Campus faculty and four bilingual education students participated in the National Association for Bilingual Education (NABE) 2009 Conference in Austin Feb. 18-21.

The theme of the conference was "Bilingual Education: Strengthening America through a Multilingual Society."

June Azua, assistant professor in teacher education, and Ruth Guevara, assistant professor in bilingual education, were presenters at the conference. UNTDC students Virginia Evans (secretary), Judith Gonzalez (treasurer), Guiselle Nunez Paola and Mayra Martinez also participated in the conference by presenting their own "rendered" books.

"Attending NABE as a student was great," Paola said. "One of the sessions I attended, the presenter gave an idea on how to make writing fun for students. She would start by telling them a story that happened to her. She would draw the story on a white piece of paper. Then she would have the students draw their own stories and tell them to their classmates. They would write transition words and choose where in their stories to put them. Then they would write their stories. She would then have them read them to the wall so they would hear themselves and see if they had missed something.

"I would encourage my classmates to attend NABE if they have the opportunity. I know they are going to learn about things that are going to help us in our future."

Evans said she especially enjoyed the opening session speaker who talked

about the struggles he faced as a student. "It inspired me to be the kind of teacher to reach out and be a voice for the Hispanic community," she said.

The campus received a lot of publicity throughout the conference and at the state capitol, according to Azua. Our four BESO students were recognized, as was the Campus for supporting our students through the Alonzo Scholarship. Our BESO students also presented with Azua, Guevara and a colleague from School Community Guidance Center, an alternative high school.

Azua's presentation referred to book "rendering." It allows students to increase the meaning of what they read by drawing and attaching pictures related to what they read in connection with their culture and life experiences. Azua also handled the UNT booth in the exhibit hall for the purpose of promoting UNT and recruiting students for the College of Education.

The students and faculty also participated in the Texas Association for Bilingual/ESL Education march to the capital celebrating 40 years of bilingual education in Texas.

More than 2,200 educators attended the 38th annual conference. This is the only annual conference in the U.S. dedicated to exploring topics of interest to teachers and parents of bilingual and English language learners. The conference included 400 presentations on topics related to bilingual education, second language acquisition, assessment and accountability, teacher training, special education and grassroots activism.



Representing the UNT Dallas Campus at the National Association for Bilingual Educators Conference are (l to r) Ruth Guevara, June Azua, students Guiselle Nunez Paola, Virginia Evans, BESO secretary, Mayra Martinez, and Patricia Bolton, a co-presenter and English teacher at School Community Guidance Center with the Dallas ISD. Student Judith Gonzalez, BESO treasurer, also attended and took this photo.

Update on faculty searches

by Barbara Altman,
Division Director

We have had a tremendous response to our advertisements for faculty positions on the Dallas Campus. We received 95 applications from all corners of the globe!

We've been interviewing candidates for positions in health care management, special education, information technology, marketing, human services /mediation, and education field placement. The interviews for faculty candidates included a tour of campus, interview with the search committee, interview with the appropriate Division Director, a presentation to faculty, staff (and students if available), and a time for meet and

greet with faculty and staff.

Kudos to all of the faculty for serving on the search committees, and to the search chairs: Mary Hannigan, Laura Trujillo-Jenks, Daniel Friesen, Jean Keller, Todd Gomez and Georgetta Johnson.

The faculty finalist candidates are among a group of distinguished educators, with a wealth of applicable teaching experience in all the disciplines advertised. If all goes well the next few weeks, we will have some wonderful additions to our already talented faculty!

Obtaining library materials from Denton

by James Harrison,
Library Lead Student Assistant

We thought you would find it helpful to see the library procedures for UNT Dallas Campus faculty and staff to obtain materials from the UNT libraries in Denton.

For books to be used in or for a class, use the Library Materials Delivery Request form. This form must also be used for any Denton-owned materials you would like to put on reserve in the UNTDC library for your students. In this scenario, be sure to write in the "comments" section of the form that you would like to put the material on reserve.

For copies of print journal articles, copies of book chapters or conference papers, use your ILLiad Account.

For media items such as DVDs, CD ROMs and VHS tapes, teaching

fellows and UNTDC staff should e-mail requests to MediaLibrary@unt.edu. Faculty may order media items via the "Faculty: Book this item for a class" link in the UNT Library Catalog record.

Be aware that media items are sent to and from Dallas and Denton via courier, Wednesday mornings. Please order media and books via appropriate link or e-mail by Monday, if possible, or before 9 a.m. Tuesday at the latest, for Wednesday courier services.

Items from Denton typically arrive on campus by noon Wednesday. To verify that an item is available for pick-up at the library, call 972-780-3625. In addition, a verification e-mail will be sent to the UNT-specific address you use on the request for media items.

Research citation guidance

by Jessie Milligan,
Library Student Assistant

It's too easy to "cut and paste" information into research papers. Unfortunately, the possibility of plagiarism – even unintentional plagiarism – also is easy.

Using one or all of the following three techniques can help students avoid plagiarizing when writing research papers¹:

1. Use quotation marks around a source's exact words
2. Rewrite the sentence using your own words
3. Condense a source's statement into a brief summary

No matter which of these techniques is used, one other step is essential. Cite the source properly, which is a quick way of saying, "let the reader know where you got your information." It is important not only to give credit to someone else's words, but it is also important to give credit to someone else's ideas, even after you put those ideas into your own words, according to the Council of Writing Program Administrators.

Students can access the UNT Dallas Campus Web site to learn more about how to cite a source. Click on "Library Services" and then scroll down to "APA Style Handouts." It's a necessary skill to have when using books, journals and other online and print materials for research.

For training in APA citations, UNTDC students also may contact the Student Development Office (SDO). The SDO has a writing tutor, as well as interactive tutorials on the Web site.

Many databases available to UNTDC students have quick citation functions. Students can stop by the Dallas Campus library for more information on how to locate the various database citation functions, as well as obtain training on how to utilize the RefWorks.

RefWorks is an online research organizational tool that facilitates gathering, management, storage and sharing of information. RefWorks is available to UNTDC students, staff and faculty. Access for guests is on-campus only. For further details, go to <http://www.unt.edu/unt-dallas/lib/pdf/RefWorks.pdf>.

Please continue to call ext. 3625 or come by the Library for all your information needs.

¹Howard, R. & Davis, L. (2009) Plagiarism in the Internet Age. *Educational Leadership*, 66(6), 64-67. Retrieved March 5, 2009 from Academic Search Complete database.

Ruth Guevara leads students on historical walk

by David Porter

One Dallas Campus class experiences a different kind of “show and tell” on Wednesdays at 5:30 p.m. Students line up to view objects from previous decades. On March 4, it was the 1950s, and students looked at old family mementos including a camera, vinyl records and a Mr. Potato Head.

When students sign up for Ruth Guevara’s bilingual multicultural education issues and perspectives class, they don’t know what they’re in for, but neither does Guevara. That’s because she draws on her past and her unorthodox teaching style to make every class unique.

At the start of class, students go on a “gallery walk” as if they are exploring a museum gallery. They are supposed to bring in something to illustrate changes in society from specific decades. The previous week a student brought in and played Glenn Miller music from the 1940s. Guevara started dancing.

“I just couldn’t help it,” Guevara said. “I ended up tap dancing because it took me back to my tap dancing days.”

On this day, Guevara rolled in a cart filled with colorful cereal boxes her students had decorated with images representing educational changes in gender, class, race and culture. For example, she said, “disability didn’t come to the surface for special education until 1953.” She called that a “huge breakthrough” for people with disabilities.

“They got a lot out of the box project because they were self-transformed in the process because of the research they ended up doing,” Guevara said of her students. She believes they grasp the material better because it is “a learning process” rather than just lecture.

LaShawn Davis, a junior from El Paso, and her classmates said the class projects take a lot of time, but they have learned a great deal from them. “I’ve gotten a lot of ideas from her to be able to take back and use in the classroom.”

Students learn by doing research, but Guevara has turned it into an art

form because for her, it’s personal. The oldest of five children, Guevara grew up in a poor section of south San Antonio. Her father was a truck driver, her mother was a custodian. When she was 14, her father abandoned them.

Her mother moved the family to south Texas where the population was still predominantly white. Only one African-American family lived in the projects. Her family became known as “the Mexicans, the minority of the minority.” There she had “the rude awakening of culture.”

No one expected her or her friends to go to college. She remembers her high school guidance counselor telling her, “You won’t succeed beyond secretarial work, a sacker at a grocery store or some sort of vocational trade.”

But she wanted to become a fashion designer and explore the world. Thanks to new federal grants for minority students, she was accepted into Pan American University. To make ends meet, she got a job on campus and also taught gymnastics.

Guevara got interested in gymnastics in fifth grade and became an all-around gymnast. The floor and the balance beam were her favorites. “That’s where my creativity advanced and flourished,” she says. She also became a folklorico dancer.

A visiting professor from England taught her freshman English literature class. “The way he taught opened up the channels of creativity for me. I wanted to be Juliette,” she said, referring to Shakespeare’s play. His teaching transformed her by helping her see that she could succeed in college and later as a teacher.

Defying expectations, Guevara earned a degree with a double major in art education and physical education, dance and recreation.

The rest, as they say, is history.



UNT Dallas Campus Assistant Professor Ruth Guevara shows students her mother’s Westinghouse electric hand mixer, an example of life from the 1950s, as part of the class “gallery walk” March 4.



Universities Center AT DALLAS

by Brenda Funara, UCD Director of Marketing and Recruitment

Hello from the Universities Center at Dallas. Even though we are just 12 miles apart, some of you have not been able to visit us.

We are soon to be home to many of the UNT System offices, and we will be offering classes from the Dallas Campus, UNT Denton, Texas A&M Commerce and UTA. It is an ever-changing world at the UCD, and we encourage you to visit.

We have a wonderful opportunity for you to do so April 21. We are hosting our annual UCD Open House, and we invite you to come by between 10 a.m. to 8 p.m. You owe it to yourself to come by and see what is happening in higher education in the heart of downtown Dallas.

This is an opportunity for us to open our doors to the downtown population and share what UNT Dallas offers at the UCD. The UCD offers more than 60 classes a semester, giving students the opportunity to earn more than 16 different undergraduate and graduate degrees.

Students and prospects are able to tour the building, sit in on classes, and speak with program advisors available that day.

If you haven't been downtown lately, this is a great day to visit. I hope to see you there.

The Universities Center at Dallas was the first multi-institution teaching center for higher education in Texas and was established by the Texas Higher Education Coordinating Board. Many of the UNT System offices are located at the UCD.



Horace "H.D." Stearman (l) and Allen Clemson joined the staff in March. Stearman is the school's first director of campus transition & accreditation, and Clemson is special assistant to the vice chancellor overseeing the areas of finance and administration. Clemson retired as Dallas County administrator in January after serving the city since 1985. His interim, six-month appointment follows the death of Maxine Rogers Feb. 1. Stearman brings 22 years of experience in traditional and for-profit higher education, most recently at Rocky Mountain University of Health Professions in Provo, Utah. Before that he served at Texas Tech University Health Sciences Center.

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Students can log on and alumni can create an account by going to www.unt.edu/dallas/jagjobs, and employers can create an account and log on by going to www.unt.edu/dallas/jaguarjobs. Please encourage students and employers that you come in contact with to start using this service. The list below represents the highlights of what students and employers can do in Jaguar Jobs.

Finding internships and full-time employment after graduation is a critical piece of our students' career development. Helping students achieve career success benefits the students as well as the university.

Employers can create accounts; post jobs/internships/service learning opportunities; sign up for career fairs and other events; and accept resumes for positions.

Students can search and apply for local jobs/internships and service learning opportunities; search and apply for national jobs and internships; upload a resume; read about companies they are interested in; sign up for career events; and view a calendar of upcoming career events.

Some other facts:

- 544 employers currently have accounts with Jaguar Jobs
- 2,381 students are in the system
- 170 students/alumni have logged onto the Web site at least once
- 22 jobs are currently posted just for UNT Dallas Campus students
- 55 jobs are currently posted at the UNT Dallas Campus, as well as other schools that the employer has selected

If students use the "extended job search" feature, there are more than 500 jobs posted in the Dallas/Fort Worth area.

This service is available to current students and alumni. Our goal is to get more students to utilize Jaguar Jobs. Please encourage your students to log in and see what is available.

Listserv

Don't be left out of the loop. The SDO moderates the student listserv.

E-mails are sent to students on topics such as scholarship information, schedule changes, activities on campus and more. If you would like to send an e-mail that has relevance to our student population, the listserv is an effective communication tool.

To do so, simply e-mail studentdevelopment@unt.edu with your subject line and body of the e-mail. We will send your e-mail out once it is received. You may also subscribe to the listserv to see what information our students receive. Subscribing is easy. Click the link on the Dallas Campus Web site, <https://web3.unt.edu/unt-dallas/listserv.cfm> or send an e-mail to studentdevelopment@unt.edu.

Raymond Stephney, division manager for Waffle House, talks with a student at the UNTDC job fair March 3. Stephney's daughter, Nicole Koontz, is a junior at UNTDC.



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order to migrate applications while accommodating new hires has made it "interesting" to send e-mail to, and to receive e-mail from certain folks.

But the migration has brought increased capabilities. In particular, MSO offers a calendar function that I enjoy using to schedule my appointments. I'll admit it: I like the system to warn me of impending meetings.

Taking this functionality a step further, users can create more than one calendar. Sometimes I have three open at once – my personal one, one the division directors named "DD Timeline," and one named "UNTDC AcadAdminCalendar." Admittedly, this is a bit experimental at this point.

An ability that may prove useful is that I can replicate appointments from my personal calendar to the other calendars (drag and drop) so that the other division directors can see my appointments that might be of interest. We're still evaluating that one.

Wil Clark's team is working on an application that will list all of the academic dates of interest, such as Admissions Nights, Board of Regents visits, etc. I'm hoping that it will have a calendar interface.

Eventually, we'll have enough administrative help that we'll be able to examine groups of individual calendars for mutually convenient meeting times. I know the sub-committee on internships would appreciate a little more of that and a little less of "when can we meet?"

The group-scheduling ability reveals both the strength and weakness of MSO's calendar function. Sharing calendars can be a tremendous advantage to coordinating and using our time to the best extent possible, but the group-scheduling ability is pretty useless unless individuals keep their calendars up-to-date. Something to think about.

And that's the news from Professional Studies.

The Faculty and Student Affairs Newsletter is published periodically by the Office of the Deputy Vice Chancellor and produced by the Office of Marketing, News and Information. Ideas and story leads are welcomed.