



THE CENTER FOR
**LEADERSHIP
& SERVICE**
UNIVERSITY OF NORTH TEXAS

Block Number _____

Organization/Department: _____

Student Organization/Department Representatives

(Print) _____ (Print) _____

(Signature) _____ (Signature) _____

Email _____ Email _____

Phone Number _____ Phone Number _____

Organization Advisor(s)

(Print) _____ (Print) _____

(Signature) _____ (Signature) _____

Email _____ Email _____

Phone Number _____ Phone Number _____

Adopt – A – Block PROGRAM TERMS

- Organization/Departments will conduct a general cleanup of litter and trash that accumulates within the designated area **once per month**, during the Fall and Spring semesters. This is the minimum number of cleanups required. In addition, organizations and departments are to submit their dates for general cleanup for the entire academic year to the Center for Leadership and Service Office within 2 weeks of signing this agreement. These dates are binding and must be notified within 24 hours if these dates change.
- Any request for materials (plastic bags, latex gloves, etc.) or equipment for cleanup will be arranged in accordance to the semester dates of general cleanup through the Center for Leadership and Service Office. In addition, materials and equipment will be available for pickup at the Center for Leadership and Service Office the day of the event. If general cleanup is scheduled for Saturday or Sunday please plan to pick up items no later than 4 p.m. on Friday. Return any unused materials and equipment within one (1) working day after the cleanup or on Monday if cleanup falls during the weekend to the Center for Leadership and Service Office.
- Volunteers should not pick up anything other than what is considered household trash, cigarette butts, leaves, rocks, concrete and branches. If should you find Hazardous Waste, please do not handle. Call Risk Management at 565-2109 or Campus Police at 565-3000 and notify them of the items and location, so that they can pick up the material.
- If any large bulky items are discovered during your pick up times, please notify the UNT Grounds Department at 369-7324, and they will pick it up. Place the contents in plastic bags and leave the full tied bags at the Adopt-A-Block Sign location and UNT Staff will pick it up.
- After the cleanup, report back to the Center for Leadership and Service within 3 days after clean up occurred with the Adopt-A-Block reporting form.
- Adopt-A-Block signs with the adopter's name or acronym will be placed on the adopted block approximately two weeks after the adopter's first reported cleanup.
- If requirements are not met, you will be put on probation for the following month. If clean-up and the Adopt-A-Block reporting form does not occur during this period, the organization's block will be given for adoption to an organization on the waiting list.



SAFETY INFORMATION SHEET

1. **Wear closed toe shoes**-sandals will not provide adequate protection against broken glass or other sharp objects
2. **Wear waterproof** shoes if you are working in a drainage ditch (Area I).
3. **Wear gloves**-this will protect you from cuts, scratches, splinters and contact with objects that may be contaminated.
4. **Use rakes or pickup sticks**-this makes collecting litter much easier
5. **Stay out of the street and watch your step**-Watch out for cars, snakes, poison ivy and fire ants.
6. **Shade yourself**-volunteers intent on their work may forget about the danger of sunburn. Wear a hat, long sleeves or sunscreen and sunglasses.
7. **Closely watch children** that are participating with your group
8. **Do not pick up dead animals or hypodermic needles**
9. **Do not** lift anything too heavy.



University Union, Room 324; center.volunteer@unt.edu; (940) 565-3021



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Academic Year 2009-2010